

Program Name	Trade Diploma in Banking
Program Description	This program is developed to meet the requirements of the market and the industry. The Economics and Finance sector of Fiji including the Banks, Insurance companies, Reserve Bank of Fiji, Ministry of Finance and Planning, Accounting firms all require their staff to have knowledge of the core aspects of Economics, Banking and Finance. It is the primary objective of this program to ensure those entering these organizations does get these kinds of training.
Majors	Banking
Minimum Requirements	Pass in Year 12, with 50% or more marks in English
Program Type	Trade Diploma

Course Code	Course Name	Credit Points
	Core Courses:	
	Year 1: Semester 1	
BNK401 Sem	New Accounts Procedures & Accounts Maintenance	12
BNK403 Sem	Processing Transactions	12
ACC410 Sem	Accounting for Sole Trader and Partnership	12
ECN404 Sem	Principles of Microeconomics	12
MTH411 Sem	Introduction to Probability and Statistics	12
	Total	60
	Year 1: Semester 2	
BNK402 Sem	Handling Cash	12
ACC411 Sem	Accounting for Companies	12
ECN405 Sem	Principles of Macroeconomics	12
COM408 Sem	Professional Communication	12
	Elective(Choose any 1 from the following)	
ACC405 Sem	Inventory Management and Control	12
CUS403 Sem	Carriage & Bonding	
OAD410 Sem	Record Keeping and Office Skills	
	Total	60
	Year 2: Semester 1	

BNK501 Sem	Fundamentals of Banking	15
BNK503 Sem	Role of a Professional Teller	15
FIN501 Sem	Fundamentals of Finance	15
ACC501 Sem	Computerized Accounting	15
	Total	60
Year 2: Semester 2		
BNK502 Sem	Banking Services and Procedures	15
BNK504 Sem	Bank Security	15
CIN506 Sem	Computer Principles	15
FIN502 Sem	Financial Institutions & Markets	15
	Total	60
	Total Credit Points	240
Directed Industrial Attachment (DIA) 4 Months : Assisting with Employment after passing 50% of the courses		