

Program Name	Certificate IV in Housekeeping & Accommodation Operations
Program Description	<p>This program will equip students with the basic and important knowledge of Accommodation Services for the Hospitality and Tourism sector of Fiji including all categories of hotels and resorts, cruise ship and passenger vessels and other types of boarding houses.</p> <p>The graduates will be able to:</p> <ul style="list-style-type: none"> Apply a broad range of generic accommodation knowledge and practical skills to meet the demands of the hospitality and tourism industry; <p>Grasp the theoretical and practical skills particular to all sections of housekeeping</p>
Majors	Housekeeping & Accommodation Operations
Minimum Requirements	Pass in Year 12, with 50% or more marks in English
Program Type	Certificate

Course Code	Course Name	Credit Points
	Core Courses:	
	Year 1: Semester 1	
CIN410Sem	Microcomputer Applications	12
OHS403Sem	Occupational Health and Safety III	12
MKT401Sem	Introduction to Retailing	12
HKP401Sem	Housekeeping and Maintenance	12
OAD401Sem	Keyboard & Word Processing	12
	Credit Points	60
	Year 1: Semester 2	
ACO403Sem	Laundry Operations & Services	12
HKP403Sem	Sanitation and Hygiene	12
ACO402Sem	Accommodation Supervisory Skills	12
FOF403Sem	Front Office Software Applications	12
COM401Sem	Business Communication	12
	Credit Points	60
	Total Credit Points	120
DIA Directed Industrial Attachment 2 months : Assisting with Employment		