

Program Name	Certificate IV in Banking
Program Description	This program will equip students with the hands on knowledge of Teller Operations, Telling Tools, Bank Services and Procedures and Bank Security. Also equip with basic and important knowledge of the Finance sector of Fiji including the Banks, Insurance companies, Reserve Bank of Fiji, Ministry of Economy, and Accounting firms.
Majors	Banking
Minimum Requirements	Pass in Year 12, with 50% or more marks in English
Program Type	Certificate

Course Code	Course Name	Credit Points
	Core Courses:	
	Year 1: Semester 1	
BNK401Sem	New Accounts Procedures & Accounts Maintenance	12
BNK403Sem	Processing Transactions	12
MTH411Sem	Introduction to Probability and Statistics	12
ECN404Sem	Principles of Microeconomics	12
ACC410Sem	Accounting for Sole Trader and Partnership	12
	Credit Points	60
	Year 1: Semester 2	
BNK402Sem	Handling Cash	12
ACC411Sem	Accounting for Companies	12
ACC408Sem	Accounting for Payroll & Tax	12
ECN405Sem	Principles of Macroeconomics	12
COM401Sem	Business Communication	12
	Credit Points	60
	Total Credit Points	120
DIA Directed Industrial Attachment 2 months : Assisting with Employment		