

Programme Name	Trade Diploma in Front Line Management
Programme Description	This programme offers a comprehensive unit of study in the profession of frontline management and provides training and career development tools with which to enter and prosper in this competitive industry.
Majors	Front Line Management
Minimum Requirements	Entrants who have relevant work experience and those who demonstrate an ability to succeed in the programme may be admitted subject to the requirement of the programme regulations for the award.
Programme Type	Trade Diploma

College of Business, Hospitality & Tourism Studies			
TRADE DIPLOMA			
FRONT LINE MANAGEMENT			
Program Structure - with effect from 01 January, 2017			
	Unit Code	UNIT TITLE	CP
CORE UNITS			
1	MGT505	Business Ethics	10
2	MGT506	Customer Service and Communications	14
3	MGT507	Professionalism	14
4	MGT508	Leadership Skills	14
5	MGT509	Events Management	14
6	MGT510	Occupational Health and Safety	14
7	MGT511	Filing & Record Keeping	14
8	MGT512	Basic House Keeping	14
9	MGT514	Change Management	14
10	MKT506	Marketing management	12
11	CIN512	Information Technology	16
12	ACC506	Budgeting and Finance	12